

Urban Development Department, Government of Maharashtra

Fees, Procedure and Documents Checklist for Mobile Tower Approval.

1) Fees and Documents checklist:

a) Details of public services to be declared by Municipal Corporations under Section 3

Sr. No.	Public Service	Required documents	Fees
1	Mobile Tower Approval (Ground base tower and roof top tower)	<ol style="list-style-type: none"> 1. Application in prescribed format 2. The license issued by the Department of Information Technology 3. Proof of ownership of the concerned building 4. A valid tenancy agreement 5. Site Map (1:1000) 6. Valid occupancy certificate of the building on which the tower is to be erected 7. Non-implantation certificate of the owner of the building/land concerned 8. Fire Safety Certificate from Competent Authority 9. Structural Stability Certificate from Competent Authority 10. No objection certificate of Environment Department 11. No-due Certificate from concerned Civil Local Self-Government 12. Other necessary permissions/ documents as may be determined by the Government from time to time 	Rates prescribed by the government and rates fixed at the municipal level

b) (Details of Public Service to be announced by Municipal Corporation and Municipal councils under Section 3) - Class A, B, C municipal corporations as well as Municipal councils

Sr. No.	Public Service	Required documents	Fees
1	Mobile Tower Approval (Ground base tower and roof top tower)	<ol style="list-style-type: none"> 1. Application in prescribed format 2. The license issued by the Department of Information Technology 3. Proof of ownership of the concerned building 4. A valid tenancy agreement 5. Site Map (1:1000) 6. Valid occupancy certificate of the building on which the tower is to be erected 7. Non-implantation certificate of the owner of the building/land concerned 8. Fire Safety Certificate from Competent Authority 9. Structural Stability Certificate from Competent Authority 10. No objection certificate of Environment Department 11. No-due Certificate from concerned Civil Local Self-Government 	Rates prescribed by the Government and rates fixed at Municipal Council/ Nagar Panchayat level

		12. Other necessary permissions/ documents as may be determined by the Government from time to time	
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As notified in the Government resolution published by Urban Development department on 30 September 2022.

Link:https://maitri.mahaonline.gov.in/PDF/Timeline_notification_Mobile_Tower_approval_U D.pdf

2) Procedure for Mobile Tower Approval service:

1. All applications shall be made to the Local Body by the Telecom Service Provider through a duly authorized Architect who is registered With the Council of Architecture, engaged by the Telecom Service Provider
2. Provide the following additional details pertaining to the application:
 - a) Location of the Proposed Site
 - b) Details of the proposed Telecommunication Infrastructure Tower (TIT)
 - c) Enclose the scanned copies of the documents as per the application
3. Please make payment and note down the transaction details/application number provided for future reference, to track the application status.
4. Municipal staff conducts the verification of the application/field inspection
5. After the verification, the application will be approved subjected to availability of all documentation
6. Municipal Commissioner issues the approval proceedings
7. Once the approval is done by authorities, intimation will be sent to applicant on the same
8. The final approval certificate can be downloaded by the applicant from the site